United Nations ST/IC/2001/95

Secretariat

3 December 2001

Information circular*

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for Central Support Services

Subject: **Termination of support for obsolete computing equipment**

1. Starting with the biennium 1998-1999, the Information Technology Services Division (ITSD) no longer manages the replacement of office automation equipment. The Division's responsibility is to establish standards for equipment connected to the common network infrastructure. The funds to acquire and/or replace the equipment have been assigned to individual departments, which are responsible for identifying the equipment that has to be replaced on the basis of their needs.

2. In addition to establishing equipment standards, ITSD provides end-user offices with technical support based on service level agreements. Given that the age and state of the equipment used on the network can have a significant impact on the overall performance of the technical infrastructure, as well as on the capability of ITSD to provide effective technical support, it is important that offices replace old equipment in a timely fashion.

3. Although ITSD may continue to support certain older items of equipment until the end of 2001, ITSD strongly urges all departments and offices to replace as soon as possible any computer equipment that is over three years old from the date of manufacture. Replacement will not only ensure faster and more efficient performance, but will also allow users to avail themselves of the latest software distributed through the Central Management Software.

4. As of 1 January 2002, ITSD will cease to provide support for computer equipment considered obsolete and incapable of operating the standard software. Obsolete computer equipment as of 1 January 2002 will include the following:

(a) All computers below the level of Pentium 200 MHz;

(b) All computers running Windows 95;

(c) All standard computer equipment that is five years or more from date of manufacture.

* Expiration date of the present information circular: 30 June 2002.

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5. In addition, as of 1 April 2002, ITSD will no longer support any desktop computers below the level of Pentium 300 MHz.

6. ITSD also urges all users of Macintosh computers to replace those machines with standard computers, particularly if they wish to be connected to the local area network. Although ITSD provides limited Macintosh support, on an exceptional basis, the following equipment will not be supported beyond 1 January 2002:

(a) All Macintosh computers older than the Power Mac 7200;

(b) All Macintosh printers older than the Apple Laserwriter.

7. ITSD standards are posted on the United Nations Headquarters Intranet at http://intranet/ITSD/cts/uss/pcstd.htm; they can also be accessed by following the links to Technical Support/Standards.

8. Questions about termination of support for computer equipment may be directed to the ITSD Help Desk by email to Lotus Notes address **Help Desk ITSD**.

United Nations ST/IC/2001/96

Secretariat

4 December 2001

Information circular*

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Rates of reimbursement for travel by private motor vehicle**

1. Pursuant to section 7 of administrative instruction ST/AI/1998/2 on reimbursement for travel by private motor vehicle, the purpose of the present circular is to inform the staff of the schedule of rates applicable to different groups of countries and territories for travel by private motor vehicle, effective 1 November 2001 (see annex).

2. The present circular supersedes information circular ST/IC/2001/59 of 6 August 2001.

* The present circular will be in effect until further notice.

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Annex

Rates of reimbursement for travel by private motor vehicle

Rate group I: 13 cents per mile or 8 cents per kilometre

All countries other than those listed in groups II, III, IV or V below.

Rate group II: 16 cents per mile or 10 cents per kilometre

Anguilla
Australia
Azerbaijan
Bahamas
Bangladesh
Belize
Bermuda
Bolivia
Bosnia and Herzegovina
Burkina Faso
Cambodia
Cape Verde
Comoros
Cook Islands
Costa Rica
Dominican Republic
Ethiopia
Fiji
Guinea
Guyana
Haiti
Israel
Jordan
Kazakhstan
Kenya*
Kiribati
Kyrgyzstan
Madagascar
Malaysia
Maldives
Mauritius*
Mozambique
Nepal
Netherlands Antilles
Oman
Philippines
Republic of Korea
Republic of Moldova
Russian Federation
Slovakia
Sri Lanka
Syrian Arab Republic
Togo
Trinidad and Tobago*
United Arab Emirates
United States of America*
Viet Nam
Zambia

Rate group III: 20 cents per mile or 12.4 cents per kilometre

Antigua and Barbuda
Barbados
Bhutan
British Virgin Islands
Cameroon
Canada
Cayman Islands
Central African Republic
Chad
Djibouti
El Salvador
Gambia
India
Kuwait
Lao People's Democratic Republic
Liberia
Macao, China
Mongolia
Montserrat
Morocco*
New Caledonia*
Niger
Niue
Panama
Papua New Guinea
Paraguay
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Senegal
Sierra Leone
Singapore
Tunisia
United Republic of Tanzania
Vanuatu

Europe: All countries in Europe except those listed in groups II, IV or V.

* Indicates a change in the grouping.

Rate group IV: 23 cents per mile or 14.3 cents per kilometre

Armenia
Belgium
Chile
Croatia
Democratic People's Republic of Korea
Dominica
Equatorial Guinea*
Germany
Greece*
Grenada
Iceland*
Latvia
Lithuania
Malawi*
Mali*
Malta
Mauritania
Mexico
Nicaragua
Peru
Seychelles
Slovenia
Spain
West Bank and Gaza Strip

Rate group V: 28 cents per mile or 17.5 cents per kilometre

Argentina
Austria*
Belarus
Côte d'Ivoire
Cuba
Denmark*
Finland
France
Hong Kong, China
Ireland
Italy
Jamaica
Japan
Netherlands*
Norway
Portugal
Sweden
Switzerland*
United Kingdom of Great Britain and Northern Ireland
Uruguay

* Indicates a change in the grouping.

United Nations ST/IC/2001/97

Secretariat

5 December 2001

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Official holidays for 2002 at United Nations Headquarters**

In accordance with General Assembly resolution 52/214 A of 22 December 1997 and decision 52/468 of 31 March 1998, the 10 official holidays for 2002 at Headquarters, following consultation with the staff representatives, have been designated as follows:

1 January	New Year's Day
18 February	Presidents' Day
22 February	Eid Al-Adha (observed)
29 March	Good Friday
27 May	Memorial Day
4 July	Independence Day
2 September	Labour Day
28 November	Thanksgiving Day
5 December	Eid Al-Fitr
25 December	Christmas Day

* Expiration date of the present information circular: 31 December 2002.

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